


CABINET FORWARD WORK PLAN

1 NOVEMBER 2014 TO 28 FEBRUARY 2015

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


Membership of Cabinet:


Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts


Representations/Public Participation


Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.




Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
11 November 2014						
11 Nov 2014 Outcome of Consultation Regarding Personalisation Policy	 To consider the outcome of the public consultation on the Personalisation Policy.			Cllr Keith Humphries keith.humphries@wiltshire.gov.uk	James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951	
11 Nov 2014 Treasury Management Strategy 2014-15 - Second Quarter Ended 30 September 2014	To provide a quarterly update on the 2014/15 treasury management position for the quarter to the end of September 2014.	Corporate Leadership Team.		Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	

<p>11 Nov 2014 Wiltshire Education, Employment & Skills Strategy</p>	<p>To invite cabinet to endorse the Wiltshire Education, Employment and Skills Strategy.</p>	<p>Public consultation; Wiltshire College; Skills Funding Agency, Community Learning Trust, Department for Work and Pensions, Wiltshire Business Support Service, Federation of Small Businesses, Local Secondary Schools, Voluntary and Community Sector Organisations, GWP Training Provider network.</p>		<p>Cllr Fleur de Rhé-Philippe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>11 Nov 2014 Wiltshire Child Poverty Strategy 2014-2020</p>	<p>The purpose of this item is to present an update on the progress of the Wiltshire Child Poverty Strategy 2014-20.</p> <p>Under Part 2 of the Child Poverty Act, Local Authorities have a statutory duty to mitigate and reduce the impacts of child poverty through the production of a local needs assessment and strategy.</p>	<p>The strategy has already undergone the required 90 day public consultation period.</p>	<p>Wiltshire Child Poverty Strategy 2014-2020 Wiltshire Child Poverty Needs Assessment 2014</p>	<p>Cllr Keith Humphries, Cllr Laura Mayes keith.humphries@wiltshire.gov.uk laura.mayes@wiltshire.gov.uk</p>	<p>Kate Blackburn Kate.Blackburn@wiltshire.gov.uk</p>	
<p>11 Nov 2014 Central Car Park and The Maltings (Part II Item)</p>	<p> To update Members on ongoing project programme and the next steps in the process.</p>		<p>Notification of Private Meeting</p>	<p>Cllr Fleur de Rhé-Philippe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>

<p>11 Nov 2014 Delivery of the Campus Programme(Late notice of key decision business) </p>	<p>To provide a position statement regarding the Campus Project.</p>			<p>Cllr Jane Scott OBE, Cllr Jonathon Seed jane.scott@wiltshire.gov.uk, jonathon.seed@wiltshire.gov.uk</p>	<p>Carlton Brand (Corporate Director), Carolyn Godfrey, Maggie Rae carlton.brand@wiltshire.gov.uk, carolyn.godfrey@wiltshire.gov.uk, maggie.rae@wiltshire.gov.uk Tel: 01225 713750,</p>	
<p>11 Nov 2014 Emergency Flood Operational Response Plan</p>	<p>Approval of updated flood Operational Response Plan.</p>	<p>Heads of Service for Drainage, Highways and Public Health Consultant. Portfolio Holder (15th Oct) and Environment Select Committee (28th Oct).</p>		<p>Cllr Jonathon Seed jonathon.seed@wiltshire.gov.uk</p>	<p>Surriya Subramaniam Surriya.Subramaniam@wiltshire.gov.uk</p>	
<p>11 Nov 2014 Specialist Dementia Hospital Care</p>	<p>To outline plans and seek approval to proceed to formal consultation on the future of specialist dementia hospital care in Wiltshire.</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Maggie Rae maggie.rae@wiltshire.gov.uk</p>	
<p>16 December 2014</p>						

<p>16 Dec 2014 Withdrawal of Early Morning Bus Travel Concession</p>	<p> To decide in respect of the Wiltshire bus pass scheme</p> <p>i) whether to withdraw early morning free travel ii) whether free travel should start at 0900 or 0930</p>	<p>With organisations representing disabled and elderly people, council members and bus operators. To take place July – September 2014.</p>	<p>Results of consultation</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Ian White ian.white@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Revenue Budget Monitoring</p>	<p>To receive an update on the Council's revenue budget.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Performance Management Update</p>	<p>Update on Performance.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Capital Budget Monitoring</p>	<p>To receive an update on the Council's capital budget.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Council Tax Base 2014/15</p>	<p>For Cabinet to consider and approve the Council Tax Base 2014/15.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	

<p>16 Dec 2014 Proposed Changes to Post 16, Grammar School and Continuity Transport</p>	<p> To decide in respect of education transport policy whether to (a) increase the student charge for post 16 transport, (b) introduce charges for grammar school transport and (c) cease to accept applications for assistance with continuity transport,</p>	<p>With schools headteachers and governors, colleges, parents, staff, Dioceses, WASSH and via the website, between 3 September and 19 October.</p>	<p>Results of consultation</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Ian White ian.white@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Carers Support</p>	<p> To outline options for the Council around how it provides support to Carers and the impact on the Council following implementation of the Care Act.</p>	<p>Ongoing consultation with Commissioned Carers Support Partner around support options for carers and discussions with Carer Involvement groups.</p>		<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Andrew Osborn andrew.osborn@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Independent Living Fund</p>	<p> To update members on the ILF changes and for a decision to be made about ring fencing the funding.</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Dugald Millar dugald.millar@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Single View of the Customer (details awaited)</p>					<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk</p>	

20 January 2015

20 Jan 2015 Churchfields (Part II Item)	To confirm the principle of redevelopment at Churchfields and confirm the strategy for the unlocking of the first phase of redevelopment in line with the South Wiltshire Core Strategy and emerging Wiltshire Core Strategy'.		Notification of a Private Meeting	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203	Yes
10 February 2015						
10 Feb 2015 Social Impact Bonds	To outline the outcome of a Social Impact Bond Feasibility Study.			Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	James Fortune James.Fortune@wiltshire.gov.uk	
10 Feb 2015 Revenue Budget Monitoring	To receive an update on the Council's revenue budget.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Matthew Tiller matthew.tiller@wiltshire.gov.uk	
10 Feb 2015 Performance Management Update	Update on performance.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Robin Townsend Robin.Townsend@wiltshire.gov.uk	
10 Feb 2015 Treasury Management Strategy 2015/16	To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2015/16.	Corporate Leadership Team		Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	